

# Somerville One-Stop Career Center: Jersey Job Club

Workshops – May and June 2026:

[Job Search](#) -:- [Networking](#) -:- [Resumes](#) -:- [Interviewing](#)

To register for one or more of these workshops: Reply to this email and provide the following information **(Before the Wednesday preceding the workshop date.)**

|                        |             |            |
|------------------------|-------------|------------|
| Last Name:             | First Name: | Phone No:  |
| Email:                 | City:       | State:     |
| Last 4 numbers of SSN: | Zip Code:   | Staff Use: |

All workshops in the Jersey Job Club series run from 9 to 10:30 a.m. Mondays, Tuesdays, and Wednesdays may be attended virtually (Zoom) or in-person (limited number of seats) at the Somerville One-Stop Career Center, 75 Veterans Memorial Drive, Somerville., N.J., 08876. Please select the Workshop Topics day(s) and option(s) you would like to attend using an X. For information and/or assistance call 908-704-3000

## Top Notch Resume 1 and 2: Cover Letters and More: Resume Writing Workshop

- What is a resume and how to evaluate your own resume
- Resume formats and resume sections - What do you want the reader to remember about you?
- Purpose of a cover letter, why include a cover letter and what format to use
- Your references
- Helpful tips and the Importance of follow-ups

- May 11: Virtual  
May 25: Holiday – No class
- June 8: Virtual
- June 22: In Person

## Acing the Interview 1 and 2: Preparing For The Interview and Answering Interview Questions

- Know how you fit the job – be confident that you are the best candidate
- Scheduling the interview and preparing – research, grooming and hygiene
- What to expect – types of interviews, interview structure, and helpful tips helpful tips
- Approach to interview questions, anticipating questions and preparing your answers
- Interviewing techniques, commonly asked interview questions, and practice and mock interviews

- May 12: Virtual
- May 26: In-Person
- June 9: Virtual
- June 23: In Person

## Path to Employment and Networking: Planning Your Job and Best (Fastest?) Way To Find A Job

- Where to start and how to approach your job search
- Ideas and tools (focused on group member needs and interests)
- What to expect, ways to network and how to prepare
- Your professional introduction
- Creating your network from scratch, and targeting and managing your network

- May 13: Virtual
- May 27: In-Person
- June 10: Virtual
- June 24: In Person